MADISON COUNTY
EMERGENCY MANAGEMENT AGENCY

January 18, 2021

Gregory S. Michel
Executive Director
Mississippi Emergency Management Agency
Post Office Box 5644
Pearl, Mississippi 39288

Re: FY 2021 Emergency Management Performance Grant Application

Dear Director Michel:

The Madison County Emergency Management Agency is requesting to apply and participate in the Emergency Management Performance Grant Program (EMPG) and funding support provided through the program. This funding opportunity has served great purpose for our department as a prior recipient. Furthermore, we extend our appreciation for the opportunity to be a part of this year's program.

Our agency acknowledges the requirement of matching funds in order to participate in the EMPG and will be provided from local resources as required. To my knowledge, the information provided in the enclosed application is correct and has been reviewed and signed by the proper governing body.

Please do not hesitate to contact our office if you require any additional information or have any questions regarding our application.

Sincerely,

Albert Jones, III
Emergency Management Director

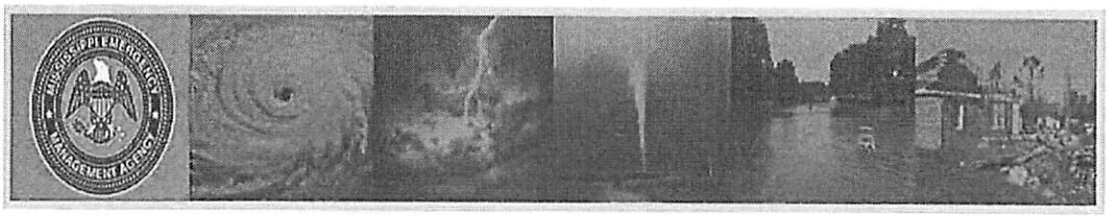
601-855-5622 • Fax: 601-859-4743 • 1633 West Peace Street • Post Office Box 608 • Canton, Mississippi 39046
E-Mail: ema@madison-co.com • Website: www.madison-co.com

EMPG EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM

County Application and Workplan

FY 2021 CFDA 97.042

October 1, 2020 – September 30, 2021



Madison County

County

All Emergency Management Performance Grant Program applicants are required to submit a work plan that details how allocated funds will be used.

PLEASE DO NOT SUBMIT DOUBLE-SIDED. ONLY SINGLE-SIDED APPLICATIONS WILL BE ACCEPTED.

1. County

Madison County

2. EMPG Status

☑ Current EMPG Program Participant
☐ New EMPG Program Participant

3. [1]Briefly explain why these funds are needed to support emergency management. Be sure to include a statement regarding the whole community concept. (This section should include statements about the whole community and include eligible item such as salaries, utilities, day-to-day operations, planning, training, exercises, essential equipment, etc.)

See attachment for explanation

4. Select which description best describes the status of emergency management.

☑ Full-time, permanent staff whose primary responsibility is emergency management
☐ Emergency management duties are assigned to full-time staff with other significant duties
☐ Emergency management is a part-time or seasonal position or contracted
☐ Emergency management duties are assumed as needed by other staff or elected officials

5. List the name and position of each staff member whose position is funded through the EMPG Program.

EMPG Program Funded Staff	Full-Time or Part- Time	If Part-Time, indicate number
Name: Albert Jones, III Position: Director	Full-Time	
Name: Micheal Seth Everett Position: Deputy Director	Full-Time	
Name: Kyrie Lucas Position: Deputy Director	Full-Time	
Name: Jennifer Knight Position: Office Manager	Full-Time	
Name: Position:		
Name: Position:		
Name: Position:		

[1] The purpose of EMPG is to provide Federal funds to states to assist state, local, territorial, and tribal governments in preparing for all hazards, as authorized by Section 662 of the Post Katrina Emergency Management Reform Act (6 U.S.C. § 762) and the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. §§ 5121 et seq.).

6. In order for MEMA to ensure all costs and activities are reasonable, allowable and support the National Preparedness Goal, please provide clear and comprehensive responses to items a-c below. (Please focus primarily on addressing the bolded wording in the gray boxes.)

a) Provide a description of how the allocated funds will be used and a description of the **objectives:**

See attachment for explanation

b) Please identify below one (or more) of the **32 FEMA Core Capabilities** that your project supports. Additional information about FEMA's Core Capabilities may be found on their website here: https://www.fema.gov/core-capabilities

Prevention	Protection	Response	Recovery	Mitigation
☑ Planning	☑ Planning	☑ Planning	☑ Planning	☑ Planning
☑ Operational Coordination	☐ Operational Coordination	☑ Operational Coordination	☑ Operational Coordination	☐ Operational Coordination
☐ Public Information & Warning	☑ Public Information & Warning	☑ Public Information & Warning	☑ Public Information & Warning	☑ Public Information & Warning
☐ Intelligence and Information Sharing	☐ Intelligence and Information Sharing	☐ Infrastructure Systems	☐ Infrastructure Systems	☑ Community Resilience
☐ Screening, Search, and Detection	☐ Screening, Search, and Detection	☑ Critical Transportation	☐ Economic Recovery	☐ Long-term Vulnerability Reduction
☐ Interdiction and Disruption	☐ Interdiction and Disruption	☑ Environmental Response/Health and Safety	☑ Health & Social Services	☑ Risk & Disaster Resilience Assessment
☐ Forensics and Attribution	☑ Access Control and Identity Verification	☐ Fire Management and Suppression	☐ Housing	☑ Threat & Hazard Identification
	☐ Cybersecurity	☐ Fatality Management	☐ Natural and Cultural Resources	
	☑ Physical Protective Measures	☑ Mass Care Services		
	☑ Risk Management for Protection Programs and Activities	☑ Mass Search and Rescue Operations		
	☐ Supply Chain Integrity and Security	☑ On-scene Security, Protection and Law Enforcement		
		☑ Operational Communications		
		☑ Logistics & Supply Chain Management		
		☐ Public Health, Healthcare & Emergency Medical Services		
		☑ Situational Assessment		

c) Provide detail on how these funds will enhance all-hazards preparedness, emergency management, or otherwise benefit your county **(the anticipated outcomes)**. (You can use the core capabilities above to populate this section.)
See attachment for explanation

The following categories are allowable under the EMPG Program: Planning, Organizational, Equipment, Training, Exercises and Management and Administrative. See the MEMA EMPG Subrecipient Program and Application Guidance document for more detailed information.

7. [2]Complete this budget table to itemize all proposed equipment costs from October 1, 2020–September 30, 2021. All costs must be allowable under the 2020 EMPG Program. REMEMBER: Any purchases of $5,000 or more must have prior written approval by the Field Services Bureau Director. Two quotes will be required for any purchases of $5,000 and more.

Description of Equipment	AEL# (as applicable)	Fixed or portable	Quantity	Total Cost
N/A				

8. Insert requested EMPG dollar amount in the space below. Do not use percentages. (This should not exceed 50 percent of the total EMA budget.).

Category	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Planning	100.00	100.00	100.00	100.00	400.00
Organization	25,000.00	25,000.00	25,000.00	25,000.00	100,000.00
Equipment					
Training		250.00		250.00	500.00
Exercises		200.00		200.00	400.00
M & A					
Total	25,100.00	25,550.00	25,100.00	25,550.00	101,300.00

[2]Any changes, additions, etc. to the above plan should be submitted in writing to MEMA via the change of scope form.

3. The staff and daily operations of Madison County's Emergency Management Agency (EMA) encourage and foster a two-way dialog between identified responders and members of the community. These include community partners such as business, political and unofficial leaders, patrons of the community and other stake holders; creating a whole community approach. We feel this approach best serves the citizens of Madison County. This approach is achieved through planning, training, and response, allowing our office to better understand and deliver the needs of the community. It also helps our office to better prepare and respond to rising events within our county and providing mutual aide to our surrounding counties.

   The EMPG Program helps support the staffing and daily budgetary requirements needed to obtain and carry out the stated goals set by our agency to better serve our community.

6a. The requested funds will be allocated in part to offset salaries and daily operational cost for the Emergency Management personnel and office. It will also aid in costs associated with Planning, Response, Recovery and Mitigation, all core capabilities set by FEMA.

6c. Continuing to build our public outreach program is always considered a top goal and priority within our agency every year. We believe this is one of the best ways to serve our citizens and stake holders of the county as disaster response and preparedness always starts with its citizens. We are constantly discussing new ways to educate the citizens of Madison County in disaster preparedness and planning.

   Our agency also believes that training and continuing education are two important components for our personnel and other first responders in our county in order to provide the most effective and best practices in response and recovery in any emergency disaster. Our goal is to coordinate with the first responders of the county and identify areas of weakness as a whole and focus on training in the identified areas; creating stronger resources within.

   Although our agency has set forth other goals, these outlined goals remain a priority and we feel will be the best utilization of the EMPG Program, along with the daily operation expenses of our agency.

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The applicant certifies, to the best of his or her knowledge and belief, that:
No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

The applicant shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The applicants' states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Applicant's County:
Madison County

Name/Title of Authorized Representative:
Shelton Vance, County Administrator SV

Date:
January 18, 2021

***** PLEASE READ THIS FORM CAREFULLY. PLEASE DATE AND SIGN THIS FORM.*****

OMB Number: 4040-0007
Expiration Date: 02/28/2022

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C.§§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
Shelton Vance	County Administrator
APPLICANT ORGANIZATION	DATE SUBMITTED
Madison County	1/19/2021

Standard Form 424B (Rev. 7-97) Back

FFATA Reporting Form

Federal Funding Accountability and Transparency Act of 2006

1. Applicant: Madison County, MS	2. DUNS #: 884388737

3. Registered in SAM (System of Award Management):
- [x] Yes
- [ ] No

4. Physical Address Associated with DUNS#:
Street: 2941 Hwy 51
City: Canton
State: MS
9-Digit ZIP Code: 39046
Country: USA

5. Is your annual gross revenue made up 80% or more in federal contracts, sub-contracts, loans, grants, sub-grants and/or cooperative agreements?
- [ ] Yes
- [x] No

6. Do you receive $25,000 or more in annual gross revenue from federal contracts, sub-contracts, loans, grants, sub-grants and/or cooperative agreements?
- [x] Yes
- [ ] No

7. Is salary information for all top management positions available to the public on SEC.gov?
- [ ] Yes
- [x] No

8. Does your county sub-award any grant funds received from MEMA?
- [ ] Yes
- [x] No

I, Shelton Vance hereby certify to the best of my knowledge and belief that the report is true, complete, and accurate.

Name: Shelton Vance

Agency/Organization: Madison County

Title: County Administrator

Phone: 601-855-5502

Email: shelton.vance@madison-co.com

For MEMA Office Use Only:

Grant Award Name_____ Grant Award ID#_____

Grant Award Amount_____ Date Obligated_____

MEMA Official Initials _____ Entered into FSRS.gov by_____ Date Entered_____

By signing below, the Emergency Management Agency/Civil Defense Agency certifies that it will accomplish the projected programs to the best of its' ability, will provide the necessary support to accomplish completion and understand and agree that completion of, or progress toward, said projected programs is a condition for participation in the Emergency Management Performance Grant Program. Note: Please obtain the signatures of the Emergency Management Director and Authorized Official for the signature blocks in the below certification. The Authorized Official is an individual who has been authorized by the governing body of the county to apply for, accept or decline grants on behalf of the county or organization.

THIS AGREEMENT IS HEREBY ENTERED INTO AS EXECUTED BY THE FOLLOWING OFFICIALS:

Submitted by: Jennifer Knight

Signature, Local Emergency Management/Civil Defense Agency Director — Date 1/19/21

Approved: _____ County

Signature, President Board of Supervisors/Council/Director — Date

Approved: State of Mississippi

Gregory S. Michel, Executive Director
Mississippi Emergency Management Agency — Date

MADISON COUNTY BOARD OF SUPERVISORS

125 West North Street • Post Office Box 608
Canton, Mississippi 39046
601-855-5500 • Facsimile 601-855-5759
www.madison-co.com

January 19, 2021

Gregory S. Michel Executive Director
Mississippi Emergency Management Agency
Post Office Box 5644
Pearl, Mississippi 39288-5644

Subject: Verification of FY 2020 Salaries and Positions paid with EMPG Funds

Dear Mr. Michel:

The letter is to verify the annual salaries for the positions listed below and Madison County Emergency Management.

Employee	Title	Salary
1. Albert Jones III	EMA Director	$72,800.00
2. Kyrie Lucas	Deputy Director	$49,920.00
3. Seth Everett	Deputy Director	$49,920.00
4. Jennifer Knight	Office Manager	$48,360.00

If there are any questions, I may be reached at the following number 601-855-5502.

Sincerely,

Shelton Vance, CPA
County Administrator

Mississippi Emergency Management Agency Risk Assessment
Federal and State Fiscal Year 2021

The following information must be submitted prior to receiving any federal or state reimbursement or advanced funding passed through the Mississippi Emergency Management Agency. All information MUST be submitted within 30 days of receiving notification. The following Risk Assessment is required per **2 CFR 200.331(b):** ***Evaluate each subrecipient's risk of noncompliance with Federal statutes, regulations, and the terms and conditions of the subaward for purposes of determining the appropriate sub-recipient monitoring…***

Name of Subrecipient*

INFORMATION PROVIDED BY

First Name* Shelton
Last Name* Vance
Organization* Madison County
Title* County Administrator
State* MS
County* Madison
Phone* 601-855-5502
Email* Shelton.vance@madison-co.com

MAILING ADDRESS

Street Address* PO Box 608
City* Canton
State* MS
Zip* 39046

***REQUIRED**

MAILING ADDRESS

1. Is this the first time you have been awarded a grant passed through the Mississippi Emergency Management Agency?
   - ☐ Yes
   - ☑ No
2. If No, what grants have you received? (check all that apply)
   - ☐ Hazard Mitigation
   - ☐ Public Assistance
   - ☐ Hazardous Material Emergency Preparedness (HMEP) Other
3. Did your organization receive an A-133 Single Audit for FY 2020?
   - ☑ Yes
   - ☐ No
4. Is an A-133 Single Audit expected for FY 2021?
   - ☑ Yes
   - ☐ No

Mississippi Emergency Management Agency Risk Assessment
Federal and State Fiscal Year 2021

5. Will employees with little or no prior grant experience be managing your federal grant(s)?

   ☐ Yes
   ☑ No

6. Have all program objectives been met in the past three years?

   ☑ Yes
   ☐ No

7. Are employees' time and associated payroll costs accurately charged to appropriate federal and state grants?

   ☑ Yes
   ☐ No

8. Were all program reporting requirements me and submitted in a timely manner?

   ☑ Yes
   ☐ No

9. Does your entity track and resolve audit report findings?

   ☑ Yes
   ☐ No

10. Are audit findings assigned to appropriate personnel to resolve?

    ☑ Yes
    ☐ No

11. Is the audit resolution process periodically reviewed by management to ensure issues have been corrected?

    ☑ Yes
    ☐ No

12. Has your entity received any additional audits, examinations, monitoring, or investigations (either by external organizations or by internal audit staff) during the past fiscal year? If yes, please explain in the comments section.

    ☐ Yes
    ☑ No

Comments